DOCUMENT RESUME

ED 139 494 JC 770 318

AUTHOR Lach, Ivan J.; And Others
TITLE Status of Institutional Research in the Public Community Colleges of Illinois: 1976. Volume II, Number 10.
INSTITUTION Illinois Community Coll. Board, Springfield.
PUB DATE Jun 77
NOTE 28p.; The survey instrument appended to the study has been deleted due to poor reproducibility

EDRS PRICE MF-$0.83 HC-$2.06 Plus Postage.
DESCRIPTORS Administrator Characteristics; Administrator Role; Community Colleges; Degrees (Titles); *Institutional Research; *Job Analysis; *Junior Colleges; Professional Associations; *Research Directors; Researchers; Staff Improvement; *State Surveys
IDENTIFIERS *Illinois

ABSTRACT

Illinois public community colleges were surveyed in November 1976 to determine the current level of community college institutional research activity and to identify changes in the institutional research function over the previous three years. Results of the study showed: (1) statewide, 22 full-time and 13 part-time professionals and 20 full-time and 25 part-time paraprofessional and clerical support staff were employed in the institutional research (IR) area; (2) 56% of the 39 community college districts and 51% of the 51 campuses had established, operational IR offices; (3) at 27% of the campuses, the person responsible for IR devoted 75-100% of his time to that function, while at 53% of the campuses, less than 25% of the researcher's time was spent on that function; (4) IR officers typically reported to a president, chancellor, or a vice-president; (5) educational qualifications of IR personnel were found to be high, with the majority holding a master's or doctoral degree; and (6) a sizable number of IR personnel indicated interest in in-service training workshops for skill improvement. Eleven tables of data compare the results of the study with data from a similar study conducted in 1973. (JDS)

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STATUS OF INSTITUTIONAL RESEARCH IN THE PUBLIC COMMUNITY COLLEGES OF ILLINOIS: 1976

JC 770 318

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VOLUME II, NUMBER 10
JUNE 1977
D-350

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TABLE OF CONTENTS

	Page
List of Tables	ii
Preface	iii
Highlights	v
Introduction	1
Over Half of the Public Community Colleges of Illinois Have an Established Office of Institutional Research	2
Percent of Time Devoted to Institutional Research	3
To Whom does the Person Responsible for Institutional Research Report	4
Number of Staff Members Assigned to Institutional Research	6
Qualifications of Institutional Researcher in Illinois Community Colleges	8
Interest in Staff Development	9
Type of Activity in Which Institutional Researchers Are Engaged	10
Titles of Persons Responsible for Institutional Research	13
Conclusions	14
Appendix A Directory of Persons Responsible for Institutional Research in the Public Community Colleges of Illinois	16
Appendix B Survey Instrument Used in Institutional Research Survey	18

LIST OF TABLES

		Page
TABLE 1	Public Community Colleges of Illinois with Established Institutional Research Offices	2
TABLE 2	Percent of Time that Person Responsible for Institutional Research Devotes to the Function of Institutional Research in Illinois Public Community Colleges	3
TABLE 3	Immediate Supervisors of Persons Responsible for Institutional Research in Illinois Public Community Colleges	4
TABLE 4	Establishment and Organization of the Institutional Research Office in Illinois Public Community Colleges	5
TABLE 5	Number of Staff Members Involved with the Institutional Research Function in Illinois Public Community Colleges	6
TABLE 6	Number of Staff Members in Institutional Research at Each Public Community College of Illinois	7
TABLE 7	Membership in Research Organizations and Relative Value of Each Association	8
TABLE 8	Number of Institutional Research Persons Indicating an Interest in the Following Type of In-Service Training Programs	9
TABLE 9	Number of Colleges Indicating the Relative Amount of Time and Importance of Each of the Following Functions	11
TABLE 10	Comparison of Rankings of Institutional Research Functions by Time Spent and Relative Importance	12
TABLE 11	Comparison of 1973 and 1976 Titles of Persons in Illinois Public Community Colleges Who Are Responsible for Institutional Research	13

PREFACE

This survey of the status of institutional research in the public community colleges was conducted during November of 1976 and was a follow-up to a similar survey completed in 1973. The Illinois Community College Board Research Advisory Council reviewed the survey instrument and recommended that the survey be conducted. The Illinois Council of Public Community College Presidents also supported this effort.

The purpose of the survey was to determine how the status of institutional research in the community colleges has changed during the past three years and to determine the present level of activity by community college institutional researchers in Illinois.

Many statewide studies and reports are dependent upon each local college having an institutional researcher to insure validity and reliability. In the opinion of the Research Advisory Council, the institutional research function is of considerable importance in assessing the impact of community colleges. One of the major goals of the ICCB Research Advisory Council is to provide assistance and support for individuals at the local community colleges who perform the institutional research function. The community colleges have a number of unique problems which need to be researched by community college personnel because these problems are not being studied in a practical way by anyone else. The community college institutional researcher can serve a major role in assisting community college personnel in studying these many areas in a meaningful way.

Special mention must be given to the tremendous cooperation that we received from the community colleges in responding to this survey. It is

hoped that this brief report will be useful to the community colleges of Illinois in assessing their institutional research efforts and in reviewing the administrative structure of their institutional research office.

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HIGHLIGHTS

1. The results of the Survey showed that 22 (56%) of the 39 community college districts have an established office of institutional research. Of the 51 campuses, 26 (51%) had offices of institutional research while eight other campuses had access to an institutional research office at the district level (for details, see page 2).

2. At 14 of the 51 community college campuses in Illinois the person responsible for institutional research devoted 75-100% of their time to that function. On the other hand, at 27 of the institutions (53%) less than 25% of the person's time was devoted to the institutional research function even though these persons were designated as being responsible for that function (see page 3 for details).

3. At 31 Illinois public community colleges the persons responsible for institutional research are under the immediate supervision of the President of the college or the Chancellor while at eight colleges, the person responsible for institutional research reports to the vice-president (see pages 4 and 5 for details).

4. During 1976, 22 full-time and 13 part-time professionals were employed by the public community colleges in Illinois to perform the institutional research function. In addition, 20 full-time and 25 part-time para-professional and clerical staff were employed in this area (for details, see pages 6 and 7).

5. The educational qualifications of institutional researchers in the community colleges is very high with 15 persons responsible for institutional research

having doctorate degrees and 23 having master's degrees. In terms of experience, 21 persons responsible for the institutional research function have four or more years of experience in institutional research (for details, see page 8).

6. A sizable number of institutional researchers in the public community colleges indicated an interest in various types of in-service training workshops which would help them improve their skills in the institutional research area (see page 9 for details).

7. An analysis of the titles of persons responsible for institutional research in the public community colleges of Illinois revealed that at 12 institutions (28% of the institutions responding that designated a person responsible for institutional research) the person had the title of Director of Institutional Research or similar which clearly indicated that most of his responsibilities were connected with institutional research (see page 13 for details).

INTRODUCTION

The development of institutional research in the public community colleges of Illinois is of vital concern to the Illinois Community College Board staff, the ICCB Research Advisory Council and many others interested in the advancement of community college research. This survey was an attempt to determine the change if any in status of institutional research in the Illinois public community colleges since the last survey three years ago. In addition, a few new questions about the institutional research function at each community college were explored.

In interpreting the data presented in this report one must realize several important characteristics about public community colleges of Illinois. As they are organized today, the community colleges of Illinois are relatively new institutions being either re-organized or founded since the passing of the Illinois Junior College Act of 1965. Secondly, there is a great diversity in the size of the community colleges in the state ranging from institutions with enrollments of less than 1,000 students in the rural areas of the state to a multi-campus community college in Chicago with an enrollment of over 98,000. A similar diversity exists in the wealth of the thirty-nine community college districts. In addition, the colleges are primarily locally controlled which provides for a great deal of variety and contrasts among the colleges.

OVER HALF OF THE PUBLIC COMMUNITY COLLEGES OF ILLINOIS HAVE AN ESTABLISHED OFFICE OF INSTITUTIONAL RESEARCH

The results of the survey show that 22 of the 39 community college districts have established an institutional research office. Of the 51 campuses, 26 had offices of institutional research while 8 other campuses had access to an institutional research office at the district level. Hence, only 17 colleges do not have an office of institutional research established within their college district organization. The table below shows a comparison of the number of established offices of institutional research in 1976 with the results obtained in the 1973 survey. As can be seen, progress has been made in the establishment of institutional research offices in the public community colleges of Illinois.

TABLE 1

PUBLIC COMMUNITY COLLEGES OF ILLINOIS
WITH ESTABLISHED INSTITUTIONAL RESEARCH OFFICES

	1973		1976	
By College District	(38)		(39)	
	NUMBER	PERCENT	NUMBER	PERCENT
Have an Established Office of Institutional Research	19	50%	22	56%
Do Not Have an Established Office of Institutional Research	19	50%	17	44%
By College Campus	(47)		(51)	
Have an Established Office of Institutional Research	22	47%	26	51%
Do Not Have an Established Office of Institutional Research	25	53%	25*	49%

Note: A summary of the status of Institutional Research by campus is shown in Appendix A.

* Eight campuses of multi-campus institutions are included in this count although there is an institutional research office at the district office.

PERCENT OF TIME DEVOTED TO INSTITUTIONAL RESEARCH

At fourteen of the fifty-one community college campuses in Illinois the person responsible for institutional research devoted 75-100% of his time to that function. On the other hand, at twenty-seven of the institutions (53%) less than 25% of the person's time was devoted to the institutional research function even though these persons were designated as being responsible for that function. Table 2 below shows a comparison of the percent of time devoted to the institutional research function by the person responsible for institutional research at the community colleges of Illinois in 1976 with 1973. The results show that the number of campuses as well as the percentage of campuses having a staff member with 75-100% time devoted to institutional research has increased while the percentage of colleges having a person who devotes less than 25% of his time to the institutional research function has decreased. The number of colleges having an institutional researcher who devotes 25-49% of his time to institutional research has increased from 7 to 8 in the last three years.

TABLE 2

PERCENT OF TIME THAT PERSON RESPONSIBLE FOR INSTITUTIONAL RESEARCH DEVOTES TO THE FUNCTION OF INSTITUTIONAL RESEARCH IN ILLINOIS PUBLIC COMMUNITY COLLEGES

PERCENT OF TIME DEVOTED TO INSTITUTIONAL RESEARCH BY PERSON RESPONSIBLE FOR THIS FUNCTION	1973		1976	
	NUMBER OF COLLEGES (47)	PERCENT	NUMBER OF COLLEGES (51)	PERCENT
75 to 100%	12	26%	14	27%
50 to 74%	2	4%	2	4%
25 to 49%	7	15%	8	16%
Less than 25%	26	55%	27	53%

Detailed results by college are shown in Table 4 on Page 5.

TO WHOM DOES THE PERSON RESPONSIBLE FOR INSTITUTIONAL RESEARCH REPORT?

At 31 Illinois public community colleges the persons responsible for institutional research are under the immediate supervision of the president of the college or the chancellor. At eight colleges, the person responsible for institutional research reports to a vice-president. One college has the institutional researcher under an Institutional Development Program Coordinator while another college has their institutional researcher under the Assistant to the Vice-President. Table 3 shows that the administration of the institutional research area has not changed much from 1973.

The Association for Institutional Research recommends that the institutional researcher should report to an administrator that has campus-wide responsibilities. Hence, in this regard most of the community colleges of Illinois are in agreement with this recommendation.

TABLE 3

IMMEDIATE SUPERVISORS OF PERSONS RESPONSIBLE FOR INSTITUTIONAL RESEARCH IN ILLINOIS PUBLIC COMMUNITY COLLEGES

	1973		1976	
IMMEDIATE SUPERVISOR	NUMBER	PERCENT	NUMBER	PERCENT
President or Chancellor	28	76%	31	76%
Vice-President or Dean	8	21%	8	19%
Other	1	3%	2	5%

Table 4 on the next page shows the detailed information about the institutional research office in each community college in Illinois.

TABLE 4

ESTABLISHMENT AND ORGANIZATION OF THE INSTITUTIONAL RESEARCH OFFICE IN ILLINOIS PUBLIC COMMUNITY COLLEGES

Dist. No.	Community College	Established IR Office	Year Established	% of Time Devoted to IR	Title of Direct Supervisor
501	Kaskaskia	No	--	75 - 100%	President
502Q	DuPage	Yes	1970	75 - 100%	President
503	Black Hawk	Yes	1975	75 - 100%	President
	Black Hawk Q.C.	--	--	--	--
	Black Hawk East	--	--	--	--
504	Triton	Yes	1965	25 - 49%	Vice-President
505Q	Parkland	Yes	1971	75 - 100%	President
506	Sauk Valley	No	--	0 - 24%	President
507	Danville	Yes	1967	25 - 49%	President
508	Chicago City	Yes	1965	25 - 49%	Academic Vice-Pres.
	Kennedy-King	Yes	1970	75 - 100%	Dean-Planning, Dev., Opns.
	Loop	Yes	1969	75 - 100%	President
	Malcolm X	Yes	1977	75 - 100%	President
	Harry S. Truman	Yes	1974	75 - 100%	President
	Olive Harvey	Yes	1972	75 - 100%	Adv.Inst.Dev.Prog.Coord.
	Richard J. Daley	Yes	1971	75 - 100%	President
	Wilbur Wright	Yes	1968	0 - 24%	President
	Skills Center	No	--	--	--
	City-Wide Inst.	No	--	0 - 24%	Vice-President
509	Elgin	Yes	1971	25 - 49%	President
510	Thornton	No	--	--	President
511	Rock Valley	Yes	1969	0 - 24%	President
512	Wm. Rainey Harper	Yes	1968	75 - 100%	Vice-Pres., Student Aff.
513	Illinois Valley	No	--	0 - 24%	President
514	Illinois Central	Yes	1968	75 - 100%	Asst. to Vice-President
515	Prairie State	Yes	1975	0 - 24%	President
516	Waubonsee	Yes	1974	25 - 49%	President
517Q	Lake Land	Yes	1968	50 - 75%	Vice-President
518Q	Carl Sandburg	No	--	--	--
519	Highland	No	--	--	--
520	Kankakee	Yes	1974	25 - 49%	President
521	Rend Lake	No	--	0 - 24%	President
522	Belleville	No	--	0 - 24%	President
523	Kishwaukee	No	--	0 - 24%	President & Ex. Dean
524	Moraine Valley	Yes	1968	75 - 100%	Vice-President
525	Joliet	Yes	1976	50 - 75%	Vice-President
526Q	Lincoln Land	Yes	1973	25 - 49%	Vice-President
527	Morton	Yes	1976	0 - 24%	President
528	McHenry	Yes	1973	75 - 100%	President
529Q	IL. Eastern	Yes	1969	25 - 49%	Chancellor
Q	Lincoln Trail	--	--	--	--
Q	Olney Central	--	--	--	--
Q	Wabash Valley	--	--	--	--
	Coll. w/o Walls	--	--	--	--
530	John A. Logan	Yes	1974	25 - 49%	President
531	Shawnee	No	--	0 - 24%	President
532	Lake County	No	--	0 - 24%	President
533	Southeastern	No	--	0 - 24%	President
534	Spoon River	No	--	--	--
535	Oakton	No	--	0 - 24%	President
536	Lewis & Clark	No	--	0 - 24%	President
537Q	Richland	Yes	1974	75 - 100%	President
539	John Wood	No	--	25 - 49%	Pres. & Dean, Stu.Svcs.
	SUBTOTALS				
601	SCC E.St. Louis	No	--	0 - 24%	President

NUMBER OF STAFF MEMBERS ASSIGNED TO INSTITUTIONAL RESEARCH

An attempt to determine the extent of the commitment to institutional research in terms of personnel at the various community colleges of Illinois revealed that only a few institutions committed more than one professional and one clerk or paraprofessional to the function of institutional research. These results are similar to those found in the 1973 survey. Most colleges perform the institutional research function with part-time staff assigned to this function. Table 5 shows the summary results to this particular item in the survey. The detailed results are shown in Table 6 on the opposite page.

TABLE 5

NUMBER OF STAFF MEMBERS INVOLVED WITH THE INSTITUTIONAL RESEARCH FUNCTION IN ILLINOIS PUBLIC COMMUNITY COLLEGES

	NUMBER OF COLLEGES THAT HAVE SPECIFIED NUMBER OF STAFF MEMBERS							
	Professional		Paraprofessional		Clerical		Total	
	F.T.*	P.T.**	F.T.	P.T.	F.T.	P.T.	F.T.	P.T.
2 or more staff	2	1	1	0	3	3	10	13
1 staff	18	11	5	3	6	14	11	8

* F.T. - Full-time staff members
** P.T. - Part-time staff members

TABLE 6

NUMBER OF STAFF MEMBERS IN INSTITUTIONAL RESEARCH
AT EACH PUBLIC COMMUNITY COLLEGE OF ILLINOIS

Dist. No.	Community College	Professional		Para-professional		Clerical		Total	
		F.T.	P.T.	F.T.	P.T.	F.T.	P.T.	F.T.	P.T.
501	Kaskaskia	--	--	--	--	--	--	--	--
502Q	DuPage	1	0	2	0	2	0	5	0
503	Black Hawk	1	0	0	0	0	1	1	1
	Black Hawk Q.C.	--	--	--	--	--	--	--	--
	Black Hawk East	--	--	--	--	--	--	--	--
504	Triton	0	1	0	1	1	0	1	2
505Q	Parkland	1	0	0	0	0	1	1	1
506	Sauk Valley	--	--	--	--	--	--	--	--
507	Danville								
508	Chicago City	1	0	1	0	0	0	2	0
	Kennedy-King	1	1	0	0	0	0	1	1
	Loop	1	0	1	0	0	0	2	0
	Malcolm X	1	0	0	1	0	1	1	2
	Harry S. Truman	1	0	0	0	0	0	1	0
	Olive Harvey	1	0	1	0	1	4	3	4
	Richard J. Daley	1	0	0	0	1	1	2	1
	Wilbur Wright	0	1	0	0	0	2	0	3
	Skills Center								
	City-Wide Inst.	1	0	0	0	0	0	1	0
509	Elgin	0	2	0	0	0	0	0	2
510	Thornton	1	0	0	0	0	0	1	0
511	Rock Valley	0	1	0	0	0	1	0	2
512	Wm. Rainey Harper	1	0	1	0	3	2	5	2
513	Illinois Valley	--	--	--	--	--	--	--	--
514	Illinois Central								
515	Prairie State	0	1	0	0	0	1	0	2
516	Waubonsee	0	1	0	0	0	1	0	2
517Q	Lake Land	0	1	0	0	0	0	0	1
518Q	Carl Sandburg	--	--	--	--	--	--	--	--
519	Highland	0	0	0	0	0	0	0	0
520	Kankakee	0	1	0	0	0	1	0	2
521	Rend Lake	0	0	0	0	0	0	0	0
522	Belleville	--	--	--	--	--	--	--	--
523	Kishwaukee	--	--	--	--	--	--	--	--
524	Moraine Valley	2	0	1	0	2	1	5	1
525	Joliet	1	0	0	0	0	1	1	1
526Q	Lincoln Land	0	1	0	1	0	1	0	3
527	Morton	1	0	0	0	0	0	1	0
528	McHenry	2	0	0	0	1	0	3	0
529Q	IL. Eastern	1	0	0	0	0	1	1	1
Q	Lincoln Trail	--	--	--	--	--	--	--	--
Q	Olney Central	--	--	--	--	--	--	--	--
Q	Wabash Valley	--	--	--	--	--	--	--	--
	Coll. w/o Walls	--	--	--	--	--	--	--	--
530	John A. Logan	0	1	0	0	0	1	0	2
531	Shawnee	--	--	--	--	--	--	--	--
532	Lake County	--	--	--	--	--	--	--	--
533	Southeastern	--	--	--	--	--	--	--	--
534	Spoon River	--	--	--	--	--	--	--	--
535	Oakton	0	0	0	0	0	0	0	0
536	Lewis & Clark	1	0	0	0	1	0	2	0
537Q	Richland	1	0	0	0	1	0	2	0
539	John Wood	0	1	0	0	0	1	0	2
	SUBTOTALS								
601	SCC E.St. Louis	--	--	--	--	--	--	--	--

QUALIFICATIONS OF INSTITUTIONAL RESEARCHER IN ILLINOIS COMMUNITY COLLEGES

The educational qualifications of institutional researchers in the community colleges is very high with fifteen persons responsible for institutional research having doctorate degrees and twenty-three having master's degrees. In terms of experience, twenty-one persons responsible for the institutional research function have four or more years of experience in institutional research. Twenty-seven research personnel belong to one or more professional organizations which sponsor seminars and journals on research in the community colleges. The table below shows a summary of the professional associations in which institutional researchers in Illinois public community colleges hold membership and how they evaluate these associations.

TABLE 7

MEMBERSHIP IN RESEARCH ORGANIZATIONS AND RELATIVE VALUE OF EACH ASSOCIATION

ASSOCIATION	MEMBER		RELATIVE VALUE	
	YES	NO	VERY BENEFICIAL	NOT VERY BENEFICIAL
Association for Institutional Research (AIR)	15 39.5%	23 60.5%	13 72.2%	5 27.8%
American Educational Research Association (AERA)	13 39.4%	20 60.6%	8 57.1%	6 42.9%
AERA North Central--Special Interest Group for Community/ Junior College Research	16 43.2%	21 56.8%	11 64.7%	6 35.3%
Other	9 45.0%	11 55.0%		

INTEREST IN STAFF DEVELOPMENT

A sizable number of institutional researchers in the public community colleges indicated an interest in various types of in-service training workshops which would help them improve their skills in the institutional research area. This is not at all surprising since the institutional researcher in the community college must possess a variety of skills ranging from educational research to educational planning. The table below shows a summary of the interests of institutional researchers in various types of workshops and seminars.

TABLE 8

NUMBER OF INSTITUTIONAL RESEARCH PERSONS INDICATING AN INTEREST IN THE FOLLOWING TYPE OF IN-SERVICE TRAINING PROGRAMS

IN-SERVICE TRAINING PROGRAMS	NUMBER	PERCENT
Workshop on Methods of Conducting Follow-up Studies	20	44.4%
Workshop on Basic Research Design and Methodology	18	40%
Workshop on Statistical Methods	12	26.7%
Seminar For Exchanging Community College Research Studies	19	42.2%
Workshop on Organizing an Institutional Research Office	22	48.9%
Other	6	13.3%

TYPE OF ACTIVITY IN WHICH INSTITUTIONAL RESEARCHERS ARE ENGAGED

The survey attempted to analyze the type of activity which occupies the institutional researcher's time at each college and have the researcher evaluate the relative importance of each of these activities. Table 9 on the next page shows the number and percentage of colleges responding to each of the institutional research functions listed by relative amount of time spent on the function and the relative importance of the function. The institutional researchers reported that they spend much time in responding to state, federal, and other required reports (75.6%); the preparation of descriptive reports on institutional status (31.1%); and compiling data and other information which might be needed (31.1%). The functions which the institutional researchers rated as most important were the identification of strengths and weaknesses in the institution (72.7%); the determination of immediate and future needs of the institution (76.2%); and master planning (57.2%).

Table 10 on page 12 analyzes the relationship between the time spent on a given function and the relative importance of the function as rated by institutional researchers. This analysis used a weighting to rank each of the items on these two criteria and a correlation analysis to determine the degree of the relationship. The analysis shows that the degree of correlation between time spent on and relative importance of a function was positive but not at a significant level.

TABLE 9

NUMBER OF COLLEGES INDICATING THE RELATIVE AMOUNT OF TIME & IMPORTANCE OF EACH OF THE FOLLOWING FUNCTIONS

IR Function	Relative Amount of Time Spent on Function				Relative Importance of Function		
	Much Time	Moderate Time	Little Time	No Time	Very Important	Important	Not Very Important
The Preparation of Descriptive Reports on Institution Status	14 (31.1%)	20 (44.5%)	10 (22.2%)	1 (2.2%)	20 (44.5%)	21 (46.6%)	4 (8.9%)
The Identification of Strengths and Weaknesses in the Institution	6 (13.6%)	18 (40.9%)	18 (40.9%)	2 (4.6%)	32 (72.7%)	12 (27.3%)	0 ---
The Determination of Immediate and Future Needs of the Institution	8 (18.6%)	21 (48.8%)	14 (32.6%)	0 ---	32 (76.2%)	10 (23.8%)	0 ---
Compiling Data and Other Information Which Might Be Needed	14 (31.1%)	18 (40.0%)	13 (28.9%)	0 ---	13 (29.5%)	24 (54.6%)	7 (15.9%)
The Coordination of Intra- and Inter-Institutional Research	2 (4.6%)	10 (22.7%)	17 (38.6%)	15 (34.1%)	6 (13.9%)	26 (60.5%)	11 (25.6%)
Master Planning	10 (22.7%)	20 (45.4%)	12 (27.3%)	2 (4.6%)	24 (57.2%)	15 (35.7%)	3 (7.1%)
The Provision of Assistance to Any Staff Member, Admin. in the Planning, Execution, & Data Analysis of Studies	2 (4.4%)	17 (37.8%)	22 (48.9%)	4 (8.9%)	9 (20.0%)	31 (68.9%)	5 (11.1%)
The Maintenance of an Up-to-date Research File of all Studies Conducted in the Institution	0 ---	9 (20.9%)	24 (55.8%)	10 (23.3%)	12 (27.9%)	26 (60.5%)	5 (11.6%)
The Periodic Communication of Briefs & Summaries on Research Just Completed or Currently in Progress	1 (2.2%)	8 (18.2%)	23 (52.3%)	12 (27.3%)	10 (22.7%)	26 (59.1%)	8 (18.2%)
Developing or Assisting in the Development of Proposals and Grant Requests	8 (18.2%)	13 (29.5%)	17 (38.6%)	6 (13.6%)	16 (37.2%)	24 (55.8%)	3 (7.0%)
Responding to State, Federal, and Other Required Reports	34 (75.6%)	8 (17.8%)	3 (6.6%)	0 ---	14 (32.6%)	24 (55.8%)	5 (11.6%)
Others	3 (60.0%)	2 (40.0%)	0 ---	0 ---	3 (60.0%)	1 (20.0%)	1 (20.0%)

TABLE 10

COMPARISON OF RANKINGS OF INSTITUTIONAL RESEARCH FUNCTIONS BY TIME SPENT AND RELATIVE IMPORTANCE

Institutional Research Function	Rank by Time Spent	Rank by Relative Importance
Respond to Required Reports	1	6
Preparing Reports on Institutional Status	2	4
Compiling Data	3	7.5
Master Planning	4	3
Determining Immediate and Future Needs	5	2
Identifying Strengths and Weaknesses	6	1
Developing Proposals and Grant Requests	7	5
Assisting Staff	8	9
Maintaining Research File	9.5	7.5
Communicating Research	9.5	10
Coordination of Research	11	11

$r = .58$ (Not significantly different from zero)

TITLES OF PERSONS RESPONSIBLE FOR INSTITUTIONAL RESEARCH

An analysis of the titles of persons responsible for institutional research in the public community colleges of Illinois revealed that at twelve institutions (28% of the institutions responding that designated a person responsible for institutional research) the person had the title of Director of Institutional Research or similar which clearly indicated that most of his responsibilities were connected with institutional research. At fourteen other community colleges (33% of institutions responding that designated a person responsible for institutional research) the person had a combined title which implied that his duties included institutional research and another area.

Table 11 below compares the titles of persons responsible for institutional research from 1973 to 1976. As you will note, the largest increase has been in the combined titles (an increase of 7% from 1973). There has been a decrease (7%) in the number of titles which do not imply institutional research. This may be an indication that the colleges are becoming more aware of the need for institutional research and are, therefore, beginning to assign titles to particular individuals for this function.

TABLE 11

COMPARISON OF 1973 AND 1976 TITLES OF PERSONS IN ILLINOIS PUBLIC COMMUNITY COLLEGES WHO ARE RESPONSIBLE FOR INSTITUTIONAL RESEARCH

	1973		1976	
	NUMBER	PERCENT	NUMBER	PERCENT
Director of Institutional Research or Similar	11	28%	12	28%
Director of Institutional Research or Similar and Another Function	10	26%	14	33%
Title Which Does Not Imply Institutional Research	18	46%	17	39%

CONCLUSIONS

The results of this survey showed that 22 community college districts out of a total of 39 had established offices of institutional research through the fall of 1976 which is three more than the 19 which were reported as established in the 1973 survey. Since three community college districts in Illinois are multi-campus, an analysis by college campus shows that 26 campuses had offices of institutional research in 1976 as compared to 22 in 1973. The number of community college districts increased by 1 and the number of college campuses by 4 during this three year period. Hence, although the institutional research function did continue to grow in the community colleges of Illinois during the last three years, the rate of growth was rather slow. Surprisingly, most of the colleges recently established have developed an office of institutional research while a number of colleges that have been established for almost a decade still have not developed an office of institutional research. Ten of the seventeen districts that do not have an office of institutional research have enrollments of less than 3000 headcount students while seven have enrollments of over 3000 with three of the colleges having enrollments of over 8000.

The survey revealed that the institutional research offices in the community colleges of Illinois which are established are staffed by well qualified professionals. The offices are generally organized so that the person responsible reports directly to the president of the college or a vice president. Many institutional researchers belong to a number of professional organizations in their area and have a great interest in various in-service activities in the institutional research area. The survey also showed that the institutional researchers were spending their time on tasks which are very important to the institution.

APPENDIX A

DIRECTORY OF PERSONS RESPONSIBLE FOR INSTITUTIONAL RESEARCH IN THE PUBLIC COMMUNITY COLLEGES OF ILLINOIS

DIRECTORY OF PERSONS RESPONSIBLE FOR INSTITUTIONAL RESEARCH
IN EACH OF THE PUBLIC COMMUNITY COLLEGES OF ILLINOIS

Dist. No.	Community College	
501	Kaskaskia	A. Dale Musselman, Assistant to Dean of Business Services
502Q	DuPage	Stephen J. Groszos, Director of Institutional Research
503	Black Hawk	Terry N. Kramer, College Research Analyst
	Black Hawk Q.C.	" " " " "
	Black Hawk East	" " " " "
504	Triton	Charlotte Waters, Director of Research
505Q	Parkland	Paul E. Kunkel, Director of Research and Planning
506	Sauk Valley	Walter Clevenger, Director of Data Processing
507	Danville	William R. Templeton, Director of Institutional Services
508	Chicago City	Henry Moughamian, Asst. Vice-Chancellor for Research, Evaluation & MIS
	Kennedy-King	John T. Warren, Director of Research and Evaluation
	Loop	Maurice Kessman, Director of Planning, Research, and Evaluation
	Malcolm X	Martin Miller, Director of Institutional Research
	Truman	Martha Kishner, Director of Research, Evaluation & Project Funding
	Olive Harvey	Lansing Chase, Director of Institutional Research
	Daley	Stephen E. Fecske, Director of Institutional Research
	Wilbur Wright	Ralph E. Smith, Dean of Arts and Sciences
	Skills Center	
	City-Wide Inst.	Leslie W. Sandy, Dean of Student Support Services
509	Elgin	Lynn Willett, Assistant to the President
510	Thornton	Irwin A. Dahl, Director of Institutional Resources & Development
511	Rock Valley	James McIntosh, Controller and Director of Research
512	Wm. Rainey Harper	John Lucas, Director of Institutional Research & Planning
513	Illinois Valley	Hans Kuss, Director of Computer Services
514	Illinois Central	John R. Copley, Coordinator of MIS
515	Prairie State	Richard B. Jensen, Vice President for Administrative Services
516	Waubonsee	James R. Vojtisek, Director of Institutional Research
517Q	Lake Land	James Deters, Director of Institutional Research
518Q	Carl Sandburg	
519	Highland	
520	Kankakee	Richard Frey, Registrar
521	Rend Lake	Robert Graham, Dean of Student Services
522	Belleville	Bruce R. Wissore, Asst. to President/James Bohn, Mgr. Data Processing
523	Kishwaukee	
524	Moraine Valley	Alfred R. Hecht, Director of Research & Evaluation
525	Joliet	John Peterson, Jr.; Coordinator of Research & Grants
526Q	Lincoln Land	Jerry R. Moskus, Dean of Admissions, Records, & Research
527	Morton	Jerry W. Smith, Director of Institutional Services
528	McHenry	Brian C. Koleto, Assistant to the President
529Q	IL. Eastern	Kenton Peak, Dean of Research & Development
Q	Lincoln Trail	" " " " "
Q	Olney Central	" " " " "
Q	Wabash Valley	" " " " "
	Coll. w/o Walls	" " " " "
530	John A. Logan	Blanche C. Sloan, Director of Institutional Research & Development
531	Shawnee	Hal Anderson, Business Manager
532	Lake County	W. Harold Garner, Vice-President for Administrative Services
533	Southeastern	Ben Cullers, Dean of Student Affairs
534	Spoon River	
535	Oakton	Emily Kirby, Director of Instructional Research and Evaluation
536	Lewis & Clark	Joseph R. Pukach, Dean of Institutional Development
537Q	Richland	Henry H. Brown, Director of Institutional Studies
539	John Wood	Robert Hilgenbrink, Registrar & Coord. of Institutional Research
	SUBTOTALS	
601	SCC E.St. Louis	Willene J. Randolph, Director of MIS/Computer Center

APPENDIX B

SURVEY INSTRUMENT USED IN
INSTITUTIONAL RESEARCH SURVEY

PAGE ~~(S)~~ 18 WAS ~~(WERE) MISSING~~ (REMOVED) FROM THIS DOCUMENT PRIOR TO ITS BEING SUBMITTED TO THE ERIC DOCUMENT REPRODUCTION SERVICE.

INSTRUCTIONS

This survey should be completed by the person responsible for the institutional research function at your college. If you do not have an institutional research position, please forward this survey to your MIS coordinator or person most closely performing the institutional research function on your campus. Although the functions of an institutional researcher are comprehensive, his primary function includes doing some of the following types of studies:

1. Policy Studies: institutional long range plans; analysis of economic and/or social conditions affecting the college; goal-setting; effects of proposed policy changes; other policy studies.

2. Planning Studies: enrollment projections; space utilization and/or needs; strategies to increase effectiveness of funds utilization; resource allocation or cost-effectiveness studies; devising simulation models of institutional dynamics; other planning or operational studies.

3. Outcomes or Evaluation Studies: program or curriculum evaluation; student success, retention, academic achievement; student follow-up studies; academic accreditation or multi-program mission achievement; teaching effectiveness; effectiveness of media, materials, or methods; other outcome or evaluation studies.

4. Descriptive Studies: HEGIS and other externally required reports; student characteristics profiles; faculty characteristics; faculty load, student-teacher ratio; or class size reports; salary/fringe benefit studies; descriptions of applications; attrition, graduation, or the equivalent; information supporting the budgeting process; opinion samplings; other descriptive studies.

This survey is not an evaluation of the institutional research function at the community colleges. Instead, it is a study to determine the present status of institutional research in Illinois. The ICCB Research Advisory Council is interested in promoting institutional research in the community colleges and needs this basic information for that purpose. Hence, we hope that you will give this survey your immediate attention. Your time and effort are greatly appreciated.